

How To Use Permit Portal Electrical Permitting

SMART Gov

1/12/21

Link: <https://co-warren-ky.smartgovcommunity.com/Public/Home>

Sign up for an account



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Warren County KY

support: 270-843-5360
nikki.koller@ky.gov



My Portal

View your applications and inspection results

GO »



Contact Us

Request information or report a concern

GO »



LOG IN

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Select Electrical Department

Step 1 - Select a category to view application choices

Category:

Select an Option

- Building Department
- Electrical Department**

Application:

Select an Option

NEXT →

Step 1 - Select a category to view application choices

Category:

Electrical Department

Step 2 - Select an application

Application:

Select an Option

- ELECTRICAL - Commercial/Other
- Electrical - Farm
- Electrical - Reconnect
- Electrical - Residential
- Electrical - Solar

Select Electrical Permit Type

Enter the project name. *If it's a new single family residence enter the subdivision and lot number

Permit Type:* Electrical - Residential

Project name: Subdivision 1 Lot 100

Describe the purpose of the permit: SFR

CANCEL NEXT →

Describe what you're building: single family residence (SFR), etc.

Enter the address. Select from the drop down list when available.

1 Type 2 Location 3 Contractors 4 Details 5 Review

Site location

If the location is in Warren County's jurisdiction, excluding all City of Bowling Green addresses, please enter the location information below. **NOTE: Applications for permits inside the City Limits of Bowling Green or Annex will be rejected. To apply for a City of Bowling Green permit visit <https://www.bgky.org/ncs/building/permits>.**

1. A valid site address is required for all permit applications. Start typing the site address for your permit. Once the address populates, select the appropriate address from the list.
2. If your address does not populate, try locating the parcel number using <https://qpublic.schneidercorp.com/Application.aspx?AppID=1054&LayerID=24293&PageTypeID=2&PageID=10065>. Then click the enter parcel # link below.
3. If your address does not populate and if no parcel number is available at this time, type the street name, city, state, and zip.

Address: 123 11TH AVE E

123 11TH AVE E BOWLING GREEN, KY 42101
Parcel Number: 039A-11-057 Owner: WILLIS GREGORY GLEN Primary: Yes Begins: 1/2/2017
123 12TH AVE E BOWLING GREEN, KY 42101
Parcel Number: 039A-11-084 Owner: D & D INVESTMENTS LLC Primary: Yes Begins: 1/2/2017
123 15TH AVE W BOWLING GREEN, KY 42101
Parcel Number: 039B-15-112 Owner: MURRAY DARWIN N & SYLVIA L Primary: Yes Begins: 1/2/2017
123 AMY AVE BOWLING GREEN, KY 42101
Parcel Number: 040A-53A-007 Owner: PLACID PROPERTIES INC Primary: Yes Begins: 1/2/2017
123 CAMBRIDGE GROVE CIR ALVATON, KY 42122
Parcel Number: 054A-47C-004 Owner: CHOUINARD GUY Primary: Yes Begins: 1/2/2017
123 CARVER LN ALVATON, KY 42122
Parcel Number: 053D-19 Owner: BAXTER ROY G JR & DAISY MAYE Primary: Yes Begins: 1/2/2017

Enter contractor company. *Must use Company name as filed with Warren County Contractor's Licensing Board unless the homeowner is doing the work.*

1 Type

Contractors

1. MANDATORY All Contractors applying for a permit MUST put in their contractor's license number. PLEASE USE THE DROPDOWN LIST AND MAKE SURE IT IS THE CORRECT ONE. Homeowners hiring a contractor MUST supply a contractor's license number. You are not allowed to hire a worker to do permitted work, without being a licensed contractor. HOME OWNERS DOING THEIR OWN WORK SELECT OWNER/BUILDER. TIPS: Check with the Contractors Licensing Board to see if your contractor is licensed. <https://www.bgky.org/contractorslicensing>

2. Start typing the contractor's business name and click the selection from the drop-down choices. If your contractor is not listed confirm the business name with your contractor before continuing with your application. If you are not using a contractor, please use OWNER/BUILDER to continue with your application.

NOTE: All contractors must have a valid Warren County Contractors License. To apply or confirm a contractor's license, visit Contractors Licensing Board at <https://www.bgky.org/contractorslicensing>. Enter contractor name or state contractors license # below.

Contractor Search

BUCK ELECTRIC, INC.
1523 GREENWOOD ALLEY BOWLING GREEN, KY 42101
License #: 899 License Type: GENERAL Status: Valid Expires: 7/27/2021

BUCKHEAD KITCHEN BAR LLP
PO BOX 1802 BOWLING GREEN, KY 42102
License #: 3066 License Type: GENERAL Status: Expired Expires: 12/13/2019

BUCKS MOBILE HOME SERVICES
PO BOX 264 WILLIAMSBURG, KY 40769
License #: 2885 License Type: GENERAL Status: Expired Expires: 9/27/2019

BUCKS MOBILE HOME SERVICES
PO BOX 264 WILLIAMSBURG, KY 40769
License #: G2885 License Type: GENERAL Status: Expired Expires: 9/27/2018

Street Address

Once a contractor is selected, click add.

1 Type 2 Location 3 Contractors 4 Details 5 Review

Contractors

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Contractor Search

Name or License #

Contractor	License Number	Street Address

Enter the details for the permit.
Red * notes a required field.

- 1 Type
- 2 Location
- 3 Contractors
- 4 Details
- 5 Review

Permit details

IMPORTANT The questions required here may determine the cost of the permit. Please fill out to the best of your knowledge. If you have any questions on how to proceed with the answer please contact the permit department at 270-843-5360 or harper.stewart@ky.gov. You may be contacted by a WCPW employee if we need any further information to process your application.

Subdivision:

Lot Number:

Select an occupancy type to print on Certificate of Compliance:*

Select a Use Group:*

What is the square footage under roof?*:

If applicable, what is the unfinished basement square footage?:

What kind of Electrical Service Work do you need? (ex: temporary service):

Is this project single or three phase?*:

Is the service overhead or underground?*:

Amps (Ex: 200 amps)*:

Volts (Ex: 120/240)*:

Which utility company?:

Provide any other comments/scheduling info/directions/etc.:

Review your permit application

You will NOT be able to add or change any Details of this application once you click Submit. Some of these Details are required for permit issuance and fee calculation. On the next page, you will need to upload any documents or plans scroll down to the SUBMITTALS section and click on the "0 Files" link on the right. **The one week review process for your permit will not begin until correct submittals are accepted.** Building Owner or Authorized Agent: By submitting this application you hereby certify that you have read and examined this application and know the same to be true and correct, and are authorized to apply for this permit. Please note that submitting an application online is not to be construed as approval to start work. Work can only start after a permit is issued. PLEASE ALLOW 24 HOURS TO RECEIVE AN E-MAIL RESPONSE REGARDING THE STATUS OF YOUR PERMIT APPLICATION.

General Information [edit](#)

Submitter of the Application: Nikki Koller

Permit Type: Electrical - Residential

Project Name: Subdivision 1 Lot 100

Project Description: SFR

Site Address: Parcel #: 039A-11-057
123 11TH AVE E
BOWLING GREEN, KY 42101

Contractors [edit](#)

BUCK ELECTRIC, INC. 899 (GENERAL)
1523 GREENWOOD ALLEY
BOWLING GREEN, KY 42101

Permit Details [edit](#)

Subdivision: Subdivision

Lot Number: 100

Occupancy type to print on Certificate of Compliance: Residential

Use Group - Electrical: Single Family

Square Footage Under Roof: 2000

Electrical Service Work: Temporary Service

Single or three phase project: Single Phase Project

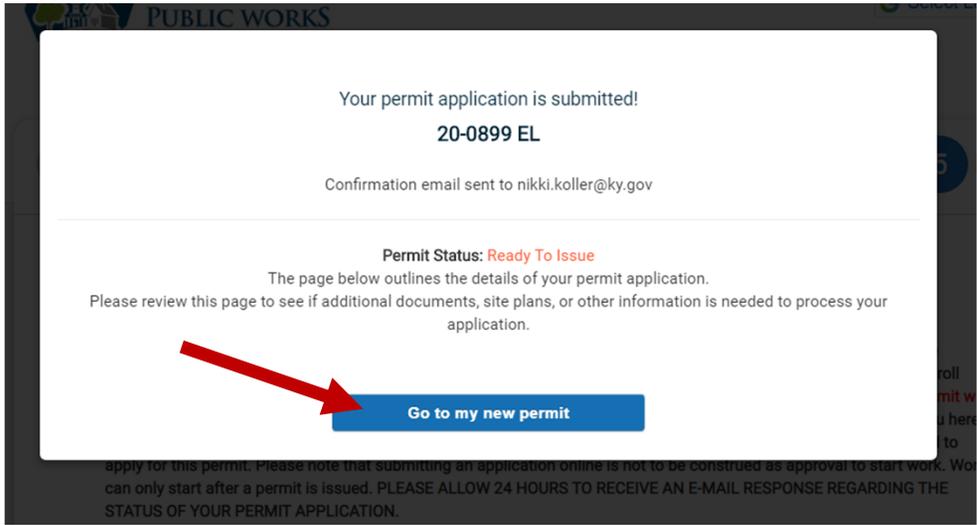
Overhead or Underground: Underground

Amps: 100

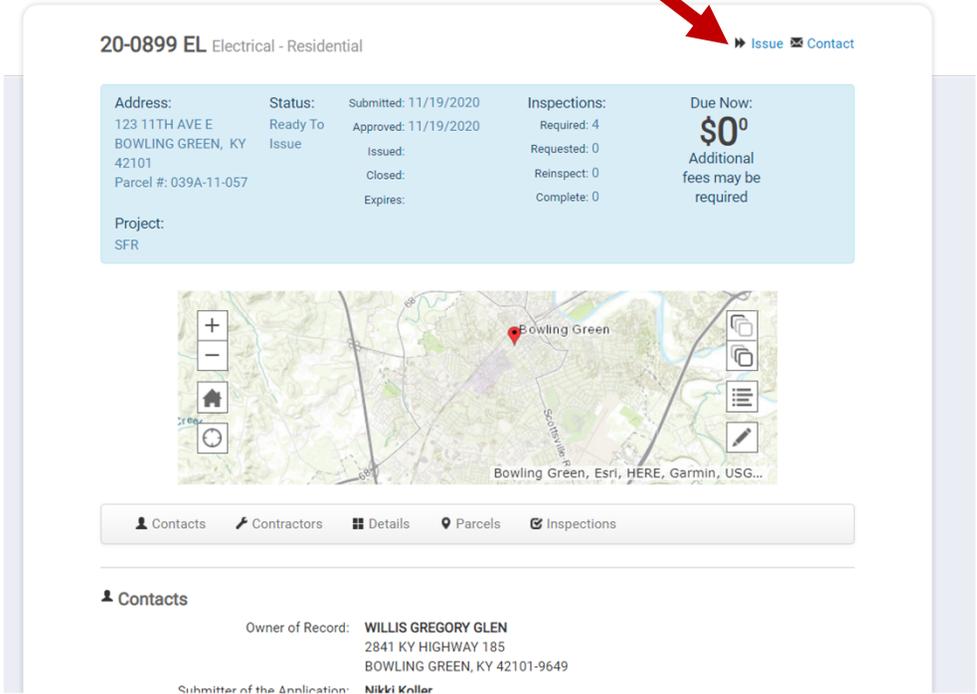
Volts with text: 120/240

Review all the information and confirm it's correct before submitting. Click Save and Continue in order to request an inspection.

To issue the permit and request inspections, click Go to my new permit.



Click Issue



A copy of the permit is available here



20-0899 EL Electrical - Residential [Generate Permit PDF](#) [Contact](#)

Address: 123 11TH AVE E BOWLING GREEN, KY 42101 Parcel #: 039A-11-057	Status: Issued - Fees to be Assessed	Submitted: 11/19/2020 Approved: 11/19/2020 Issued: 11/19/2020 Closed: Expires:	Inspections: Required: 4 Requested: 0 Reinspect: 0 Complete: 0	Due Now: \$0⁰ Additional fees may be required
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[Request +](#)



[Contacts](#) [Contractors](#) [Details](#) [Parcels](#) [Inspections](#) [Notes](#)

[Contacts](#)

Owner of Record: WILLIS GREGORY GLEN

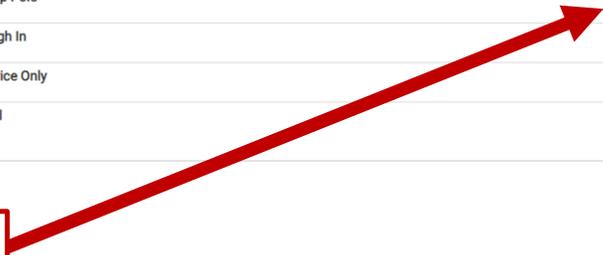
Inspections

This inspection list is subject to change based on the project scope of work. A 24-48 hour notice is required prior to requested inspection date. Please include the phone number and email address of the contact person for the inspection in the Comments field. Inspection requests are cut off at 3:00 PM for the next business day. The inspection request will be scheduled by the building department; the requested date may not be available. AM or PM times are not guaranteed. Work must be completed and ready for inspection regardless of the time requested.

	Date	Status
Electric Temp Pole		Request +
Electric Rough In		Request +
Electric Service Only		Request +
Electric Final		Request +

Notes

Request an inspection here or scroll to the inspection section to request a specific inspection.



Request inspection day and time. Provide any notes or directions. **Inspection requests date/time are not firm and are subject to change per the inspector's schedule.**

Request an Inspection

Inspections may be requested online after the permit has been issued. You may provide contact information in the scheduling comments. Any request for a date and/or time will be considered based upon inspector availability.

Application: 20-0899 EL : ELECTRICAL - RESIDENTIAL : 123 11TH AVE E, BOWLING ...

Only ISSUED Permits with No Fees Due or PENDING/VALID Licenses that are NOT EXPIRED will be available for inspection requests

Inspection Type: ELECTRIC TEMP POLE

Requested For: 11/23/2020

Requested For Time Slot: 9:00 AM

Comments:

✓ REQUEST INSPECTION

- Some permit types require payment prior to inspection: Electrical - Reconnect and Electrical – Solar. Inspections cannot be requested prior to payment for these permit types. Once the fees have been paid for these types, remember to issue the permit and request an inspection.
- Fees vary for all other permit types. Invoices will be sent after the final inspection. Payment may be made online or via check.