



Birthday Party at the SoKY Ice Rink Agreement

Birthday parties at the SoKY Ice Rink are a fun, frozen way to celebrate a new year! With our birthday party package, you and your friends can enjoy ice skating, hot dogs or popcorn, and bring your own cake. The Historic Taylor's Chapel is next door to the rink and provides the perfect place to keep warm and celebrate the birthday boy or girl!

To schedule your birthday party, please review the following agreement and submit your application to Courtney McBaen, Director of Operations of SoKY Marketplace at sokymarketplace@gmail.com!

General Rules

- First come, first serve scheduling. Parties are during normal hours of operation. There will be no birthday parties on Saturday during the hours of 8am-2pm.
- There is no guarantee that skate sizes will be available for each person attending the event.
- A final headcount is due at least **3 days** prior to your party. An invoice will be prepared and emailed to the host for payment.
- Payment will be made through Square with a credit or debit card.
- Payment is due **BEFORE** party begins.
- Host will be required to set up and take down tables and chairs and clean the facility during the rental period.
- Cake or cupcakes may be brought by host. NO outside food or drink allowed otherwise.
- SoKY Marketplace Pavilion Rules and Regulations apply.

Birthday Parties Include:

- Building Rental
 - \$75 per hour, 2 hour maximum, includes set up & take down
 - \$25 refundable deposit will be assessed and refunded if conditions are satisfactory post-party
- Skating Fee
 - \$5 / person includes skate rental and 1.5 hours skate time
 - Final headcount due at least 3 days prior to party
- Food and Drink
 - \$4 / person includes hotdog or popcorn and small hot beverage or soda
 - Final headcount due at least 3 days prior to party

Rules and Waiver

I understand that I am expected to clean the facility I have rented and to leave it in the same condition as found prior to rental. I understand that no alcohol or drugs are allowed on county property. I understand to abide by all state and local laws, county rules and regulations, and understand that I will be responsible for any vandalism, damage, or destruction of property if it occurs during my function and shall be responsible for paying for any and all damages. I agree to indemnify and hold harmless Warren County Government officers, directors, judge executives, county officials, and employees from and against all claims, demands, liabilities, suits, damages, costs, and expenses of every kind and description, including penalties and reasonable attorney fees. I agree to pay the fees associated with this rental.

Signature

Date



Physical Address:
636 Center Street
Bowling Green, KY
42101

Mailing Address:
3132 Nashville Road
Bowling Green, KY
42101

Date: _____

Birthday Party Application

Host/Contact Person: _____

Host Email: _____

Phone: _____ Alternate Phone: _____

Address: _____

Date & Time Requested: _____

Please give at least 2 options in case of scheduling conflicts. Saturdays 8-2 are unavailable. 2 hour maximum.

Anticipated Total Attendance: _____ Final Headcount: _____ (must have 3 days prior)

In submitting this form, I certify that I have reviewed and understand the Rules and Regulations, Fee Requirements, and Rental Contract Terms and Conditions.

Applicant Signature

Date